



### **ASAP AGM – 6<sup>th</sup> December 2017**

**Venue:** One Great George Street, London

**Attendees:** Polly Arnold – FINDLONDONAPARTMENTS.COM, Kim Ashmore - ASAP, Nicola Bugelli – Crown Lawn, Joyce Cawthorpe - ASAP, Giancarlo Fiorio – PABS Residences + Appartements AG, James Foice - ASAP, Doug Greenwood – Cheval Residences, Evelyn Haran – PREMIER SUITES, Minya Laher – Crown Lawn, Marc Sandfort – Ascott Hospitality Management, David Smith – City Apartments Ltd, Tracey Stephenson – Staying Cool, Sarah Tasker – ASAP, Karen Taylor - ASAP, Richard Whittaker – Oakwood Worldwide, Stuart Winstone – Habicus Group, Sharon Wood – Town or Country

The purpose of the AGM is to detail the Accounts for the financial year ending August 31<sup>st</sup> 2017 and the proposal of the objectives for the next year.

#### **Meeting:**

1. Welcome and Introductions – James Foice welcomed those attending the meeting and advised that no formal questions had been raised prior to the meeting. Any questions to be minuted and answered after the meeting.
2. Richard Whittaker, Chairman gave an overview of the business in his report.
3. Emma Righton resigned, Stuart Winstone is Deputy Chair and Richard Whittaker Chair.
4. Evelyn Haran presented the Accounts to the group, highlighting key income and expenditure.
5. The Association objectives as proposed were put forward to the Group.
6. James Foice confirmed Accountants would be changing in the New Year, a new Accountant is to be appointed, local to the Gloucester office. 2016/17 Accounts to be approved and signed off.

The detailed objectives for the association were identified and proposed as

#### **Proposals:**

- 12 events have been run over the past 12 months including Gala Dinner, Awards and Convention and the next membership year will be similar
- Work will start on backend system, CRM and Membership Directory
- To keep costs/expenditure modest
- Quality Accreditation
- Global Growth
- Value for money for Members

#### **Motion Carried**

Question Raised - Jono Dennis, City Apartments asked if ASAP was going to introduce a Directory where members details could be found through the website. JF responded confirming that work would be carried out in early 2018 to look at suitable options.

**Meeting ended at 16:30 hrs**